

WYLIE NORTHEAST SPECIAL UTILITY DISTRICT

MINUTES OF THE SPECIAL MEETING OF BOARD OF DIRECTORS

Monday, December 11, 2023 at 2:00 p.m.

745 Parker Rd., Wylie, Texas 75098

In the meeting and conference room

2025

Jimmy C. Beach

2026

Ron Dawes
Jason West

2024

Clinton L. Davis
Lance Ainsworth

SPECIAL MINUTES

1. **Call Meeting to order.** President Jimmy Beach determined that a quorum was present and called the meeting to order at 2:00p.m. and determined that a quorum was present to conduct business. Directors present: Jimmy Beach, Clint Davis, Lance Ainsworth, Jason West and Ron Dawes. Absent: None. Staff present: Amanda Horst, Business Manager and Chester Adams, General Manager. Absent: None. Consultant Staff Present: None
2. **Consent Items: Approved**
(All matters listed as consent items are considered routine and shall be enacted without comment by one motion. Upon request by a director, any item may be removed from the Consent Agenda to be considered separately.)
 - Approval of July, August, and September Financials.
3. **Staff Reports:**
 - **Legal Update by James W. Wilson** – No update, present via video conference.
 - **General Manager Report** – Chester stated that we had another good month on water loss. We were finalizing clean up for moving our water line on Parker Road. Finally, he mentioned that phase 10 of Inspiration subdivision is rolling along smoothly.
 - **Business Manager Report** – Amanda stated that she is preparing for all things year end and is very busy. She will update on the audit on the item below.
 - **President’s Review** – Jimmy Beach stated that due to all the work for the audit, we skipped the review as usual for this month.
4. **Public Comment on non-agenda items. - None**
(Any person may address the board regarding matters not listed on this agenda. Citizens must provide their name, address, telephone number or email on Public Comment Sign Up Sheet before the meeting is called to order. Comments shall be limited to 3 minutes per speaker. Board members are prohibited from discussing, deliberating, or taking action on matters presented during the non-agenda public comment.)

5. *Administer Oaths of Office to the two Directors that ran unopposed this election cycle, Ron Dawes and Jason West. Note that Officer Statements were certified and sent prior to this meeting.*

Jimmy Beach administered the oaths and they were fully executed.

6. *Discuss and act upon Director officer assignment if desired.*
Motion made by Ron Dawes to keep positions the same. Seconded by Jason West. All others in favor, motion carried.

7. *Discuss and consider accepting the addition of assets listed in both the depreciation schedule and the Inspiration Phase Dedication spreadsheets.*

Amanda Horst explained the issue with assets and depreciation schedule and the board discussed. She stated that after these were all added and depreciation expense is what it should be on our annual budget, that we will have a much more true picture of our capital improvements and outlook. (See attached asset listing and depreciation schedule).

Motion made by Ron Dawes to accept the addition of assets listed in both the depreciation schedule and the Inspiration Phase Dedication spreadsheets. Seconded by Clint Davis. All others in favor, motion carried.

8. *Adjournment.* 2:41p.m.

Witness my hand this 8th day of January 2024.

Jimmy C Beach
Jimmy C. Beach, President

Lance Ainsworth
Lance Ainsworth, Board Secretary



Phase	Amount	Date of Acceptance by District
1A and 1B		
Water Distribution	\$820,940.20	11/22/2016
Sanitary Sewer	\$917,465.30	
2A and 2B		
Water Distribution	\$587,901.60	11/22/2016
Sanitary Sewer	\$768,164.50	
3A and 3B-1 and 3B-2 and 3B-3 and 3C		
Water Distribution	\$1,365,099.90	6/11/2019
Sanitary Sewer	\$1,439,669.65	
4A		
Water Distribution	\$143,919.30	4/21/2021
Sanitary Sewer	\$174,030.00	
5A-1		
Water Distribution	\$70,218.00	4/21/2021
Sanitary Sewer	\$161,356.00	
5A-2 and 5A-3 and 5B		
Water Distribution	\$496,251.90	5/2/2023
Sanitary Sewer	\$606,153.20	
Total Amount	\$7,551,169.55	

CLIENT WYLIESUD

WYLIE NORTHEAST SUD

12/05/23

03:55PM

NO.	DESCRIPTION	DATE ACQUIRED	DATE SOLD	COST/ BASIS	BUS. PCT.	CUR 179/ SDA	PRIOR 179/ SDA/ DEPR.	METHOD	LIFE	CURRENT DEPR.
FORM 990/990-PF										
AUTO / TRANSPORT EQUIPMENT										
18	GPS EQUIP	9/29/10		2,166			2,166	S/L	7	0
19	EXTREME FLOW SEWER TRAILER	5/10/16		34,281			31,423	S/L	7	2,858
70	2017 RAM 2500	10/10/16		34,294			34,294	S/L	5	0
71	2017 PJ TRAILER	10/18/16		2,516			2,516	S/L	5	0
72	2017 RAM 1500	6/08/17		27,800			27,800	S/L	5	0
74	2018 RAM 2500 (VIN: 3C6MR	4/18/18		34,462			30,440	S/L	5	4,022
75	2016 RAM 1500 (VIN: 3C6JR	10/30/17	10/31/22	24,284			23,880	S/L	5	404
83	2019 RAM 2500	11/29/18		36,061			27,646	S/L	5	7,212
89	2019 RAM 1500	11/21/19		32,109			18,196	S/L	5	6,422
98	2022 FREIFHTLINER M2-106 TRU	4/05/21		270,431			40,565	S/L	10	27,043
122	2022 RAM 1500 1G6RR7FG2NS158	10/31/22		44,945				S/L	5	8,240
TOTAL AUTO / TRANSPORT EQUI				543,349		0	238,926			56,201
BILLING SOFTWARE										
86	UTILITY BILLING SOFTWARE	6/30/20		51,558			11,601	S/L	10	5,156
96	ADDITION TO LIFTGATE SOFTWARE	4/28/21		13,715			3,886	S/L	5	2,743
TOTAL BILLING SOFTWARE				65,273		0	15,487			7,899
BUILDINGS										
1	FENCE	11/21/01		6,250			6,250	S/L	20	0
2	BUILDING IMPROVEMENTS	11/15/02		10,194			5,181	S/L	39	261
3	FENCE	7/16/03		2,295			2,295	S/L	1	0
4	CARPORT	12/23/03		5,362			5,362	S/L	15	0
5	FENCE & GATE	5/02/07		6,210			6,210	S/L	15	0
6	45FT STORAGE CONTAINER	9/01/07		2,650			2,002	S/L	20	133
7	JET STREAM 2400	12/17/10		1,675			1,675	S/L	10	0
8	OFFICE RENOVATIONS	9/30/16		16,473			6,588	S/L	15	1,098
80	BRONZE PLAQUE	8/27/19		1,936			154	S/L	39	50
81	NEW OPERATION CENTER	10/01/18		1,092,873			112,088	S/L	39	28,022
97	CARPORT FOR VACTOR TRUCK	7/01/21		9,410			784	S/L	15	627
119	SHOP GARAGE DOOR	3/01/23		5,300				S/L	15	206
120	OFFICE GENERATOR	2/28/23		32,090				S/L	7	2,674
TOTAL BUILDINGS				1,192,718		0	148,589			33,071

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NO.	DESCRIPTION	DATE ACQUIRED	DATE SOLD	COST/ BASIS	BUS. PCT.	CUR 179/ SDA	PRIOR 179/ SDA/ DEPR.	METHOD	LIFE	CURRENT DEPR.
LAND										
9	LAND	1/01/68		13,500				S/L		0
10	LAND 2.05 ACRES	3/15/06		181,000				S/L		0
11	LAND	8/04/14		18,838				S/L		0
TOTAL LAND				213,338		0	0			0
OFFICE EQUIPMENT										
12	BINDER SYSTEM	3/17/08		1,068			1,068	S/L	10	0
13	SECURITY CAMERA EQUIP	8/24/09	8/01/23	4,999			4,999	S/L	5	0
14	DELL COMPUTER SERVER	12/12/10		1,746			1,746	S/L	5	0
15	NEW SERVER GXA NETWORK	1/12/12		9,911			9,911	S/L	5	0
16	MICROSOFT SURFACE PRO	12/09/15	10/01/22	1,062			1,062	S/L	5	0
17	MICROSOFT SURFACE PRO	12/09/15	10/01/22	1,062			1,062	S/L	5	0
68	LENOVO THINKSTATION P310	8/30/17		1,250			1,250	S/L	5	0
69	CISCO ROUTER	7/01/17		1,910			1,910	S/L	5	0
82	CONFERENCE ROOM CABINET	1/03/19		8,200			6,150	S/L	5	1,640
87	SERVER	3/31/20		9,650			4,825	S/L	5	1,930
88	DESKS & PUL-OUTS	6/16/20		3,915			1,762	S/L	5	783
121	SECURITY CAMERA EQUIPMENT -	8/01/23		9,682				S/L	5	323
TOTAL OFFICE EQUIPMENT				54,455		0	35,745			4,676
SEWER SYSTEM										
58	INSPIRATION PHASE 1A / 1B	9/30/16		917,465			141,150	S/L	39	23,525
59	INSPIRATION PHASE 2A / 2B	9/30/16		768,165			118,182	S/L	39	19,697
85	INSPIRATION PH 3A, 3B-1	9/30/19		1,439,670			110,745	S/L	39	36,915
105	INSPIRATION PHASE 4A	9/30/21		174,030			4,462	S/L	39	4,462
106	INSPIRATION PHASE 5A-1	9/30/21		161,356			4,137	S/L	39	4,137
117	SMART SYSTEM SEWER	9/29/22		66,800				S/L	5	13,360
130	VACTRON PUMP	2/02/23		22,400				S/L	5	2,987
131	CUTTER CROSSING LS PUMP	2/20/23		23,422				S/L	5	2,733
132	INSPIRATION PHASE 5A-2, 5A-3,	9/30/23		606,153				S/L	39	0
133	RADIO LEAK / PIPE DETECTION K	6/14/23		12,897				S/L	7	614
TOTAL SEWER SYSTEM				4,192,358		0	378,676			108,430
WATER DISTRIBUTION SYSTEM										

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NO.	DESCRIPTION	DATE ACQUIRED	DATE SOLD	COST/ BASIS	BUS. PCT.	CUR 179/ SDA	PRIOR 179/ SDA/ DEPR.	METHOD	LIFE	CURRENT DEPR.
20	WATER SYSTEM	1/01/72		141,560			141,560	S/L	30	0
21	EQUIPMENT 1986	1/01/86		2,830			2,830	S/L	10	0
22	PARKER LOOP SERVICE	1/01/90		37,389			37,389	S/L	20	0
23	ST. PAUL RD	1/01/92		64,628			64,628	S/L	1	0
24	OVERHEAD TOWER	1/01/93		179,334			177,841	S/L	30	1,493
25	LEVEL CONTROL	1/01/93		12,375			12,375	S/L	19	0
26	OVERHEAD STORAGE	1/01/96		5,610			5,610	S/L	15	0
27	SERVICE EQUIPMENT	1/01/95		16,769			16,769	S/L	39	0
28	SKYVIEW LINE	12/01/98		99,274			78,867	S/L	30	3,309
29	FREDA LANE WATER	12/01/98		20,975			16,662	S/L	30	699
30	OVERHEAD STORAGE	4/01/99		1,500			1,500	S/L	1	0
31	STORAGE TANK NEW	12/06/00		9,200			9,200	S/L	1	0
32	SCADA SYSTEM	6/19/01		398,562			217,168	S/L	39	10,220
33	EQUIPMENT	1/01/80		60,926			60,926	S/L	15	0
34	DRAIN DRIVE WATER	7/01/01		249,459			123,128	S/L	39	6,396
35	CONCRETE DRIVE	12/06/01		3,869			2,676	S/L	30	129
36	12" WATER LINE	12/12/01		85,739			45,615	S/L	39	2,198
37	DRAIN DRIVE	5/29/02		34,030			17,745	S/L	39	873
38	ENCASEMENT	12/31/02		15,285			7,741	S/L	39	392
39	WATER STORAGE TANK	8/01/05		1,081,833			464,288	S/L	40	27,046
40	DRAIN DRIVE	6/04/09		356,277			95,010	S/L	50	7,126
41	FM 1378 MEADOWBROOK	3/27/09		512,753			138,443	S/L	50	10,255
42	TOWER IMPROVEMENTS	3/09/09		5,796			1,969	S/L	40	145
43	LAKEVIEW DRIVE WATER	6/30/10		538,090			131,833	S/L	50	10,762
44	1378/PARKER RELOCATION	6/30/10		116,575			28,564	S/L	50	2,332
45	LAKeway TOWER RECOATING	6/30/10		142,673			43,695	S/L	40	3,567
46	LYNDA LANE WATER LINE	6/30/10		100,156			24,537	S/L	50	2,003
47	SCADA WATER METER	9/27/10		8,990			2,699	S/L	40	225
48	SKYVIEW WATER LINES	7/11/12		178,804			36,356	S/L	50	3,576
49	HWY 87 LINE REPLACEMENT	5/14/13		68,006			12,694	S/L	50	1,360
50	SKYVIEW WEST	1/01/14		141,934			24,841	S/L	50	2,839
51	WATERLINE RELOCATION FM25	4/15/15		60,950			17,102	S/L	30	2,032
52	SKYVIEW CT WATERLINE	11/21/14		68,283			20,105	S/L	30	2,276
53	WATERLINE RELOCATION KCSR	11/17/14		5,590			1,644	S/L	30	186
54	SCADA INTEGRATION SYSTEM	5/05/16		33,125			33,125	S/L	5	0
55	FM2514 WATERLINE RELOCATI	8/12/16		438,957			90,231	S/L	30	14,632
56	INSPIRATION PHASE 1A / 1B	9/30/16		820,940			126,300	S/L	39	21,050
57	INSPIRATION PHASE 2A / 2B	9/30/16		587,902			90,444	S/L	39	15,074
73	FM2514 IMPROVEMENT	6/14/17		50,344			8,949	S/L	30	1,678

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76	500 GALLON HIGH CFM VAC	11/30/17		43,061			13,876	S/L	15	2,871
84	INSPIRATION PHASE 3A	9/30/19		1,365,100			105,009	S/L	39	35,003
90	GRAVITY SEWER LINE FM1378	6/30/20		1,118,486			83,887	S/L	30	37,283
91	TAKE POINT TANK PROJECT	6/30/20		2,350,574			176,292	S/L	30	78,352
92	METERS	3/31/20		420,850			105,213	S/L	10	42,085
93	REGISTER RETROFIT	4/30/20		101,460			24,520	S/L	10	10,146
94	EXTERNAL ANTENNA & REPEATE	5/29/20		2,923			1,365	S/L	5	585
99	INSPIRATION PHASE 4A	9/30/21		143,919			3,690	S/L	39	3,690
100	INSPIRATION PHASE 5A-1	9/30/21		70,218			1,800	S/L	39	1,800
101	TAKE POINT TANK PROJECT	11/23/20		58,310			2,741	S/L	39	1,495
102	ELEVATAED TOWER INSPIRATION	9/30/21		2,080,469			53,345	S/L	39	53,345
103	PARK BOULEVARD RELOCATION	9/30/21		12,838			329	S/L	39	329
104	PARKER ROAD RELOCATION TXD	9/30/21		33,948			870	S/L	39	870
109	SMART SYSTEM WATER	9/29/22		47,190				S/L	5	9,438
110	GENERATOR	2/25/22		114,776			13,391	S/L	5	22,955
111	PUMP SOLUTION	10/04/21		8,854			1,771	S/L	5	1,771
112	PUMP SOLUTION-LIFT STATION P	12/06/21		8,910			1,485	S/L	5	1,782
113	PARK BOULEVARD RELOCATION	9/30/22		155,913				S/L	39	3,998
114	PARKER ROAD RELOCATION TXD	9/30/22		48,165				S/L	39	1,235
115	ELEVATAED TOWER INSPIRATION	9/30/22		292,372				S/L	39	7,497
116	CR 384 WATERLINE	9/30/22		1,200				S/L	39	31
123	MASTER METER METERS	12/15/22		115,500				S/L	7	13,750
124	CR 384 WATERLINE	9/30/23		22,000				S/L	39	0
125	PARKER ROAD RELOCATION TXD	9/30/23		4,043,354				S/L	39	0
126	LYNDA LANE WATER LINE	9/30/23		2,301				S/L	39	0
127	PAUL WILSON @ SKYVIEW	9/30/23		46,764				S/L	39	0
128	PARK BOULEVARD RELOCATION	9/30/23		5,150				S/L	39	0
129	INSPIRATION PHASE 5A-2, 5A-3,	9/30/23		496,252				S/L	39	0
	TOTAL WATER DISTRIBUTION SY			19,968,149		0	3,022,643			484,184
	WATER SERVICE EQUIPMENT									
60	BELSHE TRAILER	11/12/04		3,500			3,500	S/L	1	0
61	NEW CASE 580M	10/27/06		59,949			59,949	S/L	5	0
62	DIESEL GENERATOR	4/27/09		5,000			5,000	S/L	7	0
63	CHLORINE ANALYZER	8/30/10		6,726			6,726	S/L	10	0
64	EXCAVATOR BOBCAT	9/20/12		25,161			25,161	S/L	7	0
65	GPS TEST EQUIPMENT	8/20/07		987			987	S/L	5	0
66	MYTANA DUAL INSPECTION SY	11/06/15		6,395			6,395	S/L	5	0

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67	CUB CADET ZERO TURN MOWER	6/29/16		3,000			3,000	S/L	5	0
77	480 VOLT 1800 PRM MOTOR R	10/09/17		3,225			2,305	S/L	7	461
78	AQUATRAC 50 PVC PIPE LOCA	4/27/18		3,705			3,273	S/L	5	432
79	MASTERLINX HARMONY SOFTWA	2/07/18		5,000			5,000	S/L	3	0
95	VIZTRAC SONDE TRANSMITTER S	2/15/20		2,814			1,501	S/L	5	563
107	RSS MWA-B METER	12/31/20		10,500			3,675	S/L	5	2,100
108	BARNES MODEL, 25 HP, 460 V, 3	9/13/21		18,950			4,106	S/L	5	3,790
134	PROPANE TANK FOR OFC GENERA	3/24/23		8,070				S/L	7	576
135	PROPANE TANK FOR OFC GENERA	8/20/23		14,000				S/L	7	167
TOTAL WATER SERVICE EQUIPME				176,982		0	130,578			8,089
TOTAL DEPRECIATION				<u>26,406,622</u>		<u>0</u>	<u>3,970,644</u>			<u>702,550</u>
GRAND TOTAL DEPRECIATION				<u>26,406,622</u>		<u>0</u>	<u>3,970,644</u>			<u>702,550</u>
DEPRECIATION ASSETS SOLD				31,407		0	31,003			404
DEPR REMAINING ASSETS				<u>26,375,215</u>		<u>0</u>	<u>3,939,641</u>			<u>702,146</u>