

WYLIE NORTHEAST SPECIAL UTILITY DISTRICT

MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS

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Monday September 28, 2020 at 4:30 p.m.  
745 Parker Rd., Wylie, Texas 75098

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2022  
Jimmy C. Beach

2020  
AJ Huckaby  
Jason West

2021  
Clinton L. Davis  
Lance Ainsworth

REGULAR MINUTES

1. **Call Meeting to order.** President Jimmy Beach called the meeting to order at 4:30 p.m. and determined that a quorum was present to conduct business. Directors present: Jimmy Beach, Clint Davis, Jason West and Lance Ainsworth. Absent: A.J. Huckaby. Staff present: Amanda Horst, Business Manager and Chester Adams, General Manager. Absent: None. Consultant Staff Present: James Wilson. Absent: Eddy Daniel.
2. **Determine if a quorum is present to conduct business.** A quorum was present to conduct business.
3. **Consent Items: *Approved***  
*(All matters listed as consent items are considered routine and shall be enacted without comment by one motion. Upon request by a director, any item may be removed from the Consent Agenda to be considered separately.)*
  - Approval of June and July Financials.
  - Approval of the minutes of the Regular Meeting on July 27, 2020.
4. Staff Reports:
  - **Engineering update** - by Eddy Daniel, P.E. – Not Present
  - **Legal update** – James Wilson stated that his items were all on the Regular Agenda.
  - **General Manager Report** – Chester Adams stated that the water loss for last month was 2%; very good month for us. He informed the board that we had a new tracking system now for backflows and many surrounding cities are already using this system. It is called CS Tracking and it should take a lot of the notification and communication with the customer off of us; which will be nice since this is a TCEQ mandated test.
  - **Business Manager Report** – Amanda Horst stated that she had still been super busy with the new software and ironing out all the wrinkles. She said that although most of her items were on the agenda and she would address those as we came to them, she did want to add that the audit had been scheduled for the first week of December.
  - **President’s Review** – Jimmy Beach stated that he had bypassed the payables this month since they had all been busy on management reviews.
5. **Public Comment on non-agenda items.**

Ron Dawes introduced himself and told the board a little bit about his experience and his strengths that he would be bringing to the board of directors in the future.

6. **Old Business: Portable Generator Bids – no new information**

7. **New Business:**

a. **Discussion / Action to receive Certification of Unopposed Candidates.**

Motion made by Clint Davis to receive the Certification of Unopposed Candidates. Seconded by Jason West. All others in favor, motion carried.

b. **Discussion / Action on Ordinance No. 2020-004 cancelling the General Election ordered to be held on Tuesday, November 3, 2020.**

Motion made by Jason West to adopt Ordinance No. 2020-004 cancelling the election. Seconded by Clint Davis. All others in favor, motion carried.

c. **Discussion / Action on Resolution No. 2020-09R; the second amendment to the Fiscal Year 19-20 Budget.**

Motion made by Clint Davis to accept Resolution No. 2020-09R amending the current fiscal year budget. Seconded by Jason West. All others in favor, motion carried.

d. **Discussion / Action on Resolution No. 2020-10R adopting the 20-21 Fiscal Year Budget.**

Motion made by Clint Davis to accept Resolution No. 2020-10R adopting the 20-21 fiscal year budget. Seconded by Jason West. All others in favor, motion carried.

8. **Executive Session: Govt. Code, 551.071: The board may recess into closed or executive session to discuss the following:**

a. **Manager Evaluations and Compensation Reviews.**


9. **Reconvene into regular session and take any action necessary as a result of the Executive Session.**

Reviews were completed and voted on unanimously. Jimmy Beach will email the details within the week. Both managers were evaluated prior to the meeting adjournment.

10. **Future Agenda Items.**

11. **Adjournment.** 6:40p.m.

Witness my hand this 22<sup>nd</sup> day of February, 2020-21

  
Jimmy C. Beach, President

  
Lance Ainsworth, Board Secretary

