

WYLIE NORTHEAST SPECIAL UTILITY DISTRICT

MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS

Monday September 11, 2023 at 4:30 p.m.

745 Parker Rd., Wylie, Texas 75098

In the meeting and conference room

2025

Jimmy C. Beach

2026

Ron Dawes
Jason West

2024

Clinton L. Davis
Lance Ainsworth

REGULAR MINUTES

1. ***Call Meeting to order.*** President Jimmy Beach called the meeting to order at 4:30p.m. and determined that a quorum was present to conduct business. Directors present: Jimmy Beach, Clint Davis, Lance Ainsworth, Jason West and Ron Dawes. Absent: None. Staff present: Amanda Horst, Business Manager and Chester Adams, General Manager. Absent: None. Consultant Staff Present: Attorney, James Wilson.
2. ***Determine if a quorum is present to conduct business.*** A quorum was present to conduct business.
3. ***Consent Items: Approved***
(All matters listed as consent items are considered routine and shall be enacted without comment by one motion. Upon request by a director, any item may be removed from the Consent Agenda to be considered separately.)
 - Approval of July Financials.
4. **Staff Reports:**
 - **Legal update** – James Wilson stated that Underground Speed, LLC., who hit our sewer force main, months back may settle this week. He said that it should be for sure before the end of September. Other than that, he did not have anything new to update the board on.
 - **General Manager Report** – Chester Adams stated that water loss last month was 2% again. He stated that we are still working on punch list items on Parker Road waterline relocation project. He added that we are trying to GPS locate all our meters, valves, etc. in the ground on Parker Rd so that when TXDOT comes in to do their work, if they cover something up, we can hopefully find it easier. The Paul Wilson Rd. construction is done, waiting on punch list to be completed. We are still working on plans with the Corp of Engineers for toe of the dam / Highway 78 project. Lastly, Chester said Inspiration Phase 10 was still trying to kick off.
 - **Business Manager Report** – Amanda Horst stated most of her items to update were on the agenda and that she would address them as they came up for discussion. She did

inform the board that an upcoming item on her “to do” list is going to be getting quotes for credit card processing. She pulled information on current rates per the request of Ron Dawes and the cost is significant. She closed saying that if it’s not something we can reduce the cost of, we may want to look at passing some of the cost along to customers.

- **President’s Review** – Jimmy Beach said that everything checked out just fine and there were no inconsistencies.

5. **Public Comment on non-agenda items.** None

6. **Old Business:**

- Discuss and act on Resolution No. 2023-05R approving a Non-standard Service Contract for Commercial Development for the Tamka Crossing development located at the northeast corner of the intersection of Parker Road and Country Club Road.***

No Action

7. **New Business:**

- Certification of unopposed candidates.***

Amanda Horst explained that this was new this election year that the certification of unopposed candidates must be noted in minutes. The certification was signed and is attached as part of the minutes.

- Discuss and possible act on adopting Ordinance No. 2023-002 cancelling the general election.***

Motion made by Jason West to adopt Ordinance No. 2023-002 cancelling the general election. Seconded by Lance Ainsworth. All others in favor, motion carried.

- Discuss and possibly adopt Ordinance No. 2023-003 amending the District Rate Order with sewer and water rates.***

Motion made by Lance Ainsworth to adopt Ordinance No. 2023-003 amending the District Rate Order with sewer and water rates adopted at the last meeting. Seconded by Ron Dawes. All others in favor, motion carried.

- Discussion / Action on Resolution No. 2023-08R for setting a limit on the annual fees for office on the board of directors.***

Motion made by Jason West to approve Resolution No. 2023-08R for setting a limit on the annual fees for board of directors. Seconded by Ron Dawes. All others in favor, motion carried.

- Discussion / Action on Resolution No. 2023-09R for final amendment of budget for Fiscal Year 2022-2023.***

Motion made by Lance Ainsworth to approve Resolution No. 2023-09R amending the current fiscal year budget. Seconded by Jason West. All others in favor, motion carried.

f. Discussion / Action on Resolution No. 2023-10R adopting a budget for Fiscal Year 2023-2024.

Motion made by Ron Dawes to approve Resolution No. 2023-10R adopting a budget for Fiscal year 2023-2024. Seconded by Clint Davis. All others in favor, motion carried.

g. Discussion / Action on Resolution No. 2023-11R accepting the second amendment to the amended and restated potable water contract with North Texas Municipal Water District.

Motion made by Lance Ainsworth to approve Resolution No. 2023-11R accepting the first amendment to the amended and restated potable water contract with NTMWD. Seconded by Jason West. All others in favor, motion carried.

8. *Future Agenda items.*

9. *Adjournment. 5:15p.m.*

Witness my hand this 8th day of January 2024.

Jimmy C Beach
Jimmy C. Beach, President

Lance Ainsworth
Lance Ainsworth, Board Secretary

