

WYLIE NORTHEAST SPECIAL UTILITY DISTRICT

MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS

Monday March 22, 2021 at 4:30 p.m.
745 Parker Rd., Wylie, Texas 75098

2022
Jimmy C. Beach

2023
Ron Dawes
Jason West

2021
Clinton L. Davis
Lance Ainsworth

REGULAR MINUTES

1. **Call Meeting to order.**

President Jimmy Beach called the meeting to order at 4:30 p.m. and determined that a quorum was present to conduct business. Directors present: Jimmy Beach, Clint Davis, Jason West, Lance Ainsworth and Ron Dawes. Absent: None. Staff present: Amanda Horst, Business Manager and Chester Adams, General Manager. Absent: None. Consultant Staff Present: James Wilson. Absent: Eddy Daniel.

2. **Determine if a quorum is present to conduct business.** A quorum was present to conduct business.

3. **Consent Items: Approved**

(All matters listed as consent items are considered routine and shall be enacted without comment by one motion. Upon request by a director, any item may be removed from the Consent Agenda to be considered separately.)

- Approval of October, November, and December Financials.
- Approval of the minutes of the Regular Meetings on November 23, 2020 and February 22, 2021.

4. **Staff Reports:**

- **Engineering update** - by Eddy Daniel, P.E. – Not Present.
- **Legal update** – James Wilson stated that all the Public Utility Commissioners have resigned. He completed his report saying that the state legislature really has their hands full with COVID so water issues have been few and far between.
- **General Manager Report** – Chester Adams stated we had a 3% water loss last month and we had three really large leaks: one being on Skyview Court last week. Then he informed the board that we are working on Parker Road easements. Next, Chester addressed the Park Blvd. relocation project; we are still waiting on that to start. Finally, he stated that Inspiration was looking at buying an additional 72-acre tract that would constitute another amendment to the Non Standard Service agreement, but for now, the one on the agenda address the needs to date.
- **Business Manager Report** – Amanda Horst said that she has been working on Records Retention and destruction timelines. She has also been boxing up paperwork from last fiscal year since the audit is complete. Amanda informed the board that she had also been working on setting up an employer account with the Texas Workforce Commission to be able to search the resumes and post a job to the Job Board. It is not user-friendly at all she explained. Wylie Northeast currently has two positions that they are needing filled; one field and one in the office. Other than these items, the rest of her stuff is on the agenda.
- **President's Review** – Jimmy Beach stated that the payables review was all good and there were no discrepancies.

5. **Public Comment on non-agenda items.** None.

6. **Old Business: None**

7. **New Business:**

- a. **Discussion / Action to consider accepting Resolution No. 2021-01R amending the Fiscal Year 20-21 Budget.**

Motion made by Clint Davis to accept Resolution No. 2021-01R amending the Fiscal Year 20-21 Budget. Seconded by Ron Dawes. All others in favor, motion carried.

- b. **Discussion / Action to consider accepting Resolution No. 2021-02R amending the Non-Standard Service Agreement with Collin WCID No. 3, Inspiration.**

Motion made by Clint Davis to accept Resolution No. 2021-02R amending the Non-Standard Service Agreement with Collin WCID No. 3, Inspiration. Seconded by Lance Ainsworth. All others in favor, motion carried.

- c. **Discussion / Action to determine whether the District will give a bill credit to our customers for the bad weather week.**

Motion made by Ron Dawes to approve a one time \$10 bill credit to our standard meter residential base customers for the bad weather week. Seconded by Lance Ainsworth. All others in favor, motion carried.

- d. **Discussion / Action to consider accepting Resolution No. 2021-03R amending the equipment on the tower in the Verizon contract.**

Discussion: More information requested to make decision.

Motion made by Clint Davis to table Resolution No. 2021-03R amending the equipment on the tower in the Verizon contract. Seconded by Jason West. Lance Ainsworth also voted in favor of tabling this item. Both Ron Dawes and Jimmy Beach opposed. This item will be on Old Business on the next agenda.

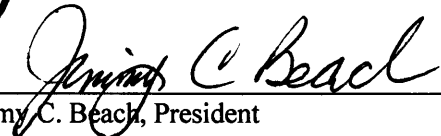
- e. **Discussion / Action to allow a change in the capitalization amount from \$1,000 to \$5,000 for audit purposes.**

Motion made by Clint Davis to allow the change in capitalization amount for audit purposes to reduce to \$1,000. Seconded by Lance Ainsworth. All others in favor, motion carried.

8. **Future Agenda Items.**

9. **Adjournment.** 5:13p.m.

Witness my hand this 26th day of April, 2021.


Jimmy C. Beach, President


Lance Ainsworth, Board Secretary

